|  |
| --- |
| Interim report [B]ERASMUS traineeship – Academic Year 20   / 20   |

Version: February 2020

Please fill this form out on a computer, not by hand, and send it as an email attachment to the EU-ServicePoint (eu-servicepoint@international.uni-mainz.de) and to your faculty coordinator in your program.

It is important to conduct a conversation with your contact person or mentor in the receiving organization/enterprise so that the results of this conversation can be incorporated in your interim report.

|  |  |
| --- | --- |
| First and last name of student: |  |
| Home university: |  |
| Program of study: |  |
| Host country: |  |
| Receiving organization/enterprise: |       |
| Duration of traineeship: | from       (dd / mm / yyyy) to       (dd / mm / yyyy) |

|  |  |
| --- | --- |
| Contact address ABROAD during the traineeship: |  (Street and street number) (Postal code, city) (Country) (Telephone) |

Interim report

In the following, please give detailed descriptions (max. 2 pages, full sentences, not just keywords) of the requested topics. Your descriptions will give us and the faculty coordinator a good overview of your work and life abroad

Should there be any changes with your traineeship (e.g. its duration) please contact us immediately and submit the document “during the mobility”: *link zum Dokument*

|  |
| --- |
| **The organization/enterprise (background, working structure):**       |
| **Your task areas (work place, language spoken at work):**       |
| **Your job training (support in the organization/enterprise, conversations with superior/mentor)**:       |
| **The region/ city (accommodation, leisure time):**        |